

# MEMO

TO: Board Members:  
Normand Houle  
John Ireland  
Richard White  
Chet Fessenden (Alt)  
Clint Springer (Alt)  
Steve Tabbutt, Public Works Supr.  
Damon Frampton – Selectman Officio

FROM: Walter Liff, Chairman

DATE: Wednesday, December 13, 2017 – 3pm

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## AGENDA – Water & Sewer Commission

1. Review, approve and sign checks
2. Approve meeting minutes of November 8, 2017
3. Bank Balances
4. Old business:
  - a. Update – Water & Sewer Ordinances – Normand Houle
5. New business:
  - a. Ken McDonald – Admin Project Coordinator
  - b. Review for FY 2019 budget
  - c. Notice of Standard Max Contaminant Level Letter 4<sup>th</sup> Quarter
6. Any other business to come before the board
7. Adjourn